



Parent Forum

Tuesday 3rd March 2020

Present:

This meeting was attended by thirteen parents, Ms Riddleston (Head of School) and Mrs Jaques (Executive Headteacher)

Minutes:

- Ms Riddleston thanked parents for attending today. She asked for any items to discuss before she started to discuss the main items of the Home School Association. The following two items were discussed:
 - End of school collection of children in KS2 – this is still being refined, but cones are being put out so that each class stands in the same place each day;
 - 'Reading Together' – this is being launched on World Book Day on Thursday 5th March and will take place every Thursday, 8.25-8.40 in the school hall. Children and adults are invited to come along to the hall to read together at this time. All children who attend will receive a bookmark.
- The Home School Association was then discussed:
 - Ms Riddleston asked about the previous role of the HSA and it was stated that this had a sole purpose of fundraising;
 - Ms Riddleston suggested that the HSA could be relaunched and that in the future it could have a joint function of supporting events in school as well as fundraising. This suggestion was received positively by the group;
 - It was suggested that the HSA could be relaunched with a new name – “Friends of Richard de Clare” was suggested;
 - A strong feeling was expressed that Year 6 children should receive their leavers' t-shirts in the same way that previous years had received these. The HSA has previously raised money for these. Ms Riddleston explained that there are no plans for the children not to receive t-shirts. She went on to explain that there are other things planned for Year 6, allowing them to celebrate their time at Richard de Clare but that they will still be doing some work after SATs otherwise the gap between finishing work at primary school and starting at secondary school is too big;
 - There was a discussion around timings of meetings and it was agreed that:
 - The new group will be promoted at 'Reading Together' on Thursday 5th March;
 - The first meeting of the new group will take place straight after 'Reading Together' on Thursday 12th March;
 - Parents will be encouraged to sign up to help out at school events by giving their e-mail address that will form a contacts list;

- Helping out at school events was described as selling raffle tickets or wrapping hampers, which parents would be encouraged to volunteer a short amount of time to help out with;
- The new group will need a Chair, Treasurer and Secretary;

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The meeting finished at 3.15 p.m. Ms Riddleston thanked parents for attending and for sharing their ideas.

- **Date of next meeting – Wednesday 22nd April at 2.30 p.m.**